

Minutes of the meeting of Riccall Parish Council on 21st April 2008 from 7.30 p.m. at the Regen Centre

Attending: Cllr Wilkinson (Vice-Chairman), Cllrs Adamson, Baker, Dawson, Kilmartin and Wilson.

Mrs Lindsey Ryan – Clerk and Finance Officer.

PC Dave Herbert – Selby Police.

PCSO Rachel Thompson – Selby Police.

PCSO Alison Marshall – Selby Police.

Paul Shepherd – NYCC Highways.

James Malcolm – NYCC Highways.

In the absence of the Chairman, Cllr Wilkinson chaired the meeting.

1 Apologies and declarations of interest

Apologies for absence were received from;

Cllr Keen – holiday

Cllr Duggan – work commitments

Cllr Lindsay – holiday

Cllr A. Tibbett – work commitments

Cllr S. Tibbett – work commitments

Cllrs Adamson and Wilkinson declared an interest in the cheque for the Regen Centre – item 8. Cllr Adamson also declared an interest in cheque number 1266 – item 8.

2 Minutes of the Council meeting held on 17th March 2008

The minutes of the Council meeting held on 17th March 2008 were accepted as a correct record and adopted.

3 NYCC Highways

Mr Paul Sheppard and Mr James Malcolm of NYCC Highways department attended the meeting to answer members' questions on traffic and highway matters. Mr Malcolm was asked for a progress report on the Station Road proposals. He stated that the junction of Station Road and Main Street, at the traffic signals, is currently being assessed. Plans are in place for a pedestrian crossing area and the developers have offered to pay for this under Section 106. The traffic signals are also being assessed for crossing times. The pedestrian crossing improvements should be put in place before the development goes ahead. Parking and other traffic issues along Station Road were discussed. Emergency access onto the potential housing site from the A19 was evaluated. This access should be in the form of a removable gate/barrier.

Cllr Kilmartin spoke about the problems with parking along Main Street at the junction of Chapel Lane. Solutions were discussed and it was agreed that this stretch of road should be on the list for double yellow lines, although a timescale for the works could not be guaranteed.

Paul Sheppard was asked about the vehicle activated sign that has been requested to go on-site near to the Recreation Ground. Mr Sheppard said that the enhanced gateway (red hatching / 30mph roundels) is currently being trialled in this area and that on completion of the trial, if speeding continues to be a problem, other methods of traffic calming will be considered. NYCC consider and exhaust all other methods of traffic calming before vehicle activated signs are used. Mr Sheppard went on to say that speeding near to the Recreation Ground is a perceived problem, as opposed to being a proven site of personal injury accidents. It was stated that the enhanced gateway trial will be complete in autumn 2008.

With regard to the A19 in general, the traffic study has now been completed. Mr Sheppard offered to send a copy of the plan to Riccall PC.

Cllr Wilkinson thanked Mr Sheppard and Mr Malcolm for attending and they left the meeting at this point.

4 Inspector Pegg

Inspector Dave Pegg had planned to attend the meeting to speak to members about new police initiatives for Selby district but had been forced to send his apologies due to illness. In his place, PC Dave Herbert, PCSO Rachel Thompson and PCSO Alison Marshall updated members on recent police activity in Riccall.

Crime figures for Riccall were discussed. In the last month there had been four crimes, including two burglaries.

Anti-social behaviour was discussed both in Riccall and nearby Barlby. The Police are currently carrying out operations in Barlby to improve the situation.

Cllr Dawson asked whether it was legal for the Council to use a speed radar gun, in order to evaluate speed of vehicles going past the Recreation Ground. PC Herbert agreed to find out and let the Clerk know.

Cllr Wilkinson thanked the three police officers and they left the meeting at this point.

5 Report on progress and updates since the last meeting

The Clerk updated members on action taken and developments since the last meeting – for information only:

Letters have gone out to both Mr Firth and Mr Hunter at NYCC about the possible diversion of Moor Lane bridle path. The Clerk will chase up Mr Hunter for some action before the May meeting.

Mike Harrison advised members that in any instance where permission is given to fell a tree that is protected by a TPO, a replacement tree must be planted.

Noel Shouksmith had contacted the Clerk to advise that the new tennis court flood lights are up and working. After some complaints from locals living in Ash Grove, the directions of the lights are being re-adjusted.

Deans have agreed to complete grass cutting on behalf of the Council this year and Steve Pulleyne has agreed to cut and maintain the village green.

The new 'community grant scheme' has been successfully launched, with four village groups coming forward for application packs. Completed applications will be reviewed at the June Administration and Finance Committee meeting.

The re-launched 'Riccall Beacon' had been well received. The Clerk had received a number of emails from residents saying that they had enjoyed it and a couple had suggested some ideas for future editions. It was agreed that the facility to add 'Community News' had worked well and would be restricted to Riccall groups.

Letters have gone to staff, advising them of pay structure changes.

Application papers have gone to Selby DC to authorise the closure of Silver Street on Sunday June 22nd for the Riccall Carnival.

There have been two queries about the increased precept. Both residents have received a letter and budget breakdown from the Clerk.

Escrick Parish Council has sent comments against the Fulford Road proposals to York City Council and copied in Riccall PC.

The Council archive paperwork storage room has been decorated and carpeted by the landlord, UK Coal.

Mrs Dicks of Selby Rd has complained that lorries have been turning the wrong way out of Riccall Business Park. This has been passed on to Ian Rogers at UK Coal, who has promised to deal with it.

Gary Rowntree has been booked onto a first aid course on 30th April, in preparation for the skate park coaching. CRB checks are currently being set up for Mr Rowntree and for the Clerk. Insurance is being progressed through 'Action Sports in Schools' and should cost around £15 per month.

The temporary traffic lights on York Road have been stuck on red and the works team do not appear to be progressing. The Highways Inspector has complained to the team.

The skatepark should be painted shortly by Gavin Wright. Paint has been ordered from GBH and there have been problems with its delivery. The Clerk will continue to chase this until the paint arrives.

Letters have gone out to both public houses, reminding them of their responsibilities under the licensing act with regard to clearing litter from the vicinity of their premises. As a result, the Hare & Hounds has fitted a cigarette box.

The new column for streetlight 67 on Station Road is being progressed with Gordon Brooksbank.

N-Power has had the incorrect billing details for the Christmas lights charges and will be forwarding additional invoices to the Clerk.

Gary Walker had requested work trousers. An allowance of £20 per annum was agreed.

6 Matters from Public Participation

None

7 Correspondence

7a) Correspondence - requiring decisions:

*Age Concern – request for grant aid. *The Clerk had already attempted to establish a link to Riccall but had received no response. If no link to Riccall can be established then grant aid will not be considered.*

7b) Correspondence - for information:

*NYCC – Local Transport Plan progress report – stakeholder engagement. *The Clerk will fill in the questionnaire on behalf of the Council.*

*Mr Whitehead – correspondence about the removal of the telephone box. *The Clerk will respond to say that BT was not making any money from the Riccall telephone box.*

*Children and Young People's plan 2008 – 2011: Consultation. *The Clerk will respond to advise on services already available in Riccall.*

*Mr Walker – acceptance of new pay structure. *Noted.*

*Audit commission – appointment of external auditor. *Noted.*

*Drew Fussey – opportunity to access Selby District Community Safety Partnership. *This will be kept on file, in case community safety projects are necessary in the coming year. A copy had also been sent to Neighbourhood Watch.*

*Tim Williams – Town and Parish Council quarterly forum on 7th May 2008. *Noted.*

*Mr Lawson – Station Road traffic issues. *These were noted and the Clerk has forwarded a copy to the Parish Plan Action Group.*

*Yorkshire & the Humber, Rural Affairs Forum – ‘Climate Change’ one day conference. *Cllr Adamson agreed to attend on behalf of the Council.*

7c) Late correspondence – to note only.

A letter from Francis Loftus, head teacher at Barlby High school, asking for a donation towards the running of the swimming pool. *This will be considered at the May meeting.*

The Clerk showed members details of a Society of Local Council Clerk’s conference day in June. *If the Clerk can get to this, she will attend.*

8 Accounts and Budget Update

Although end of year accounts for 2007/8 will not be signed off until the Annual Meeting in May, the Clerk presented members with a bank reconciliation sheet showing balances at the end of the financial year.

An end of financial year budget was also considered.
Accounts were presented for April 2008:

A total expenditure of £2784.83 was agreed.

It was resolved that the accounts should be paid.

The Clerk advised members that the Council was tied into a three year deal with Allianz Insurance until June 2009. The policy would cost £3718.91 for 2008/9.

It was agreed that a cheque should be raised to cover this for the Annual Meeting.

The Clerk advised members that she had unintentionally reimbursed mileage for herself at the incorrect rate, resulting in an overpayment of £21.27 over the last six months. She had raised a personal cheque to cover this amount, which will be paid into the Council bank account and can be checked by the Administration Committee during the next internal audit.

This was agreed.

It was agreed that annual subscriptions for the Open Spaces Society, Selby District AVS and the Campaign to Protect Rural England will be paid at the May meeting.

9 Planning

9a) Selby DC had granted planning permission for the following applications:

Outline application for the erection of a single dwelling and garage including means of access on land adjacent to 2 York Road, Riccall

Proposed alterations and conversion to barn to create dwelling and the creation of new access at 2 York Road, Riccall

Application for consent to fell 1 No. Lime Tree of group G1 under TPO 9/1977 at 15 Manor Garth, Riccall

Conservation area consent for demolition of existing outbuildings and garage at Pinfold Cottage, 2 Northfield Lane, Riccall

Proposed erection of a two storey extension with integral garage, following the demolition of existing attached buildings at Pinfold Cottage, 2 Northfield Lane, Riccall

Application for consent to fell a tree under TPO 7/1979 at 76A Main Street, Riccall

Erection of a two storey extension to the side of 2 Harmony Villas, York Rd, Riccall

Proposed erection of a detached dwelling with integral double garage on land adjacent to 1 Carr Lane, Back Lane, Riccall

9b) The following planning application was considered:

Application for consent to carry out works to Oak Tree (T2) under TPO 24/1986 at Riccall County Primary School, Coppergate, Riccall (Case Officer – Cllr Kilmartin)

There were no objections to this application.

9c) Other planning matters

The following planning applications had arrived too late for the agenda and had been dealt with under delegated authority.

Proposed two storey rear extension at 13 York Road, Riccall

There were no objections subject to the use of sympathetic building materials and the consultation of neighbours.

Erection of a two storey extension to the rear and a single storey sunroom to the side of Malvern, 14 Church Street, Riccall

There were no objections subject to the use of sympathetic building materials and the consultation of neighbours.

Change of use from restaurant to dwelling including internal alterations to the layout and a new entrance to the Old Mill, Landing Lane, Riccall

There were no objections in principal, subject to sympathetic conversion.

Listed building consent for the conversion of a restaurant to a dwelling to include internal alterations to the layout and a new entrance at the Old Mill, Landing Lane, Riccall

There were no objections in principal, subject to sympathetic conversion.

Cllr Lindsay had suggested that the Open Spaces Society should be approached for advice on planning matters that deal with the potential use of greenbelt land. It was agreed that this item should be referred until June, when he will next be attending a Council meeting.

The Clerk had made enquiries at Selby DC about Riccall bidding for section 106 money that has been unclaimed by other parishes. A response from Mrs Samson-Paver had been received, stating that the situation is that a couple of Parish Councils have not bid for the ROS funding available to them over a period of 3 years, in accordance with the Developers Contributions SPD. Subsequently, Selby DC has been in contact with surrounding parishes to gather bids for this unclaimed funding. After four years, Selby DC is allowed to decide to support a scheme anywhere in the district.

Should any funding become available to Riccall from parishes on its boundary, Mrs Samson-Paver will advise the Clerk and Riccall can become involved in the bidding process.

10 Paperwork storage

The updated short fixed term tenancy for the archive storage room was discussed. Each Councillor had received a copy and answers to questions raised on the document. It was agreed that the tenancy agreement should be signed but that the electricity charges should be queried.

The Clerk will look into moving some of the old minute books and account ledgers into safe keeping and will contact NYCC for advice about where they should be stored.

11 Reports and Consultation

Cllr Adamson reported back from the training day that he attended on section 106 availability. The day had been interesting with lots of information about agreements that can be put in place with housing developers. Information will be put into circulation.

The Clerk reported back from a meeting with Cllr Adamson about the Village of the Year entry. The first entry form is being put together and will be submitted in May. If Riccall should be shortlisted, further work will be done to arrange presentations.

12 Citizens Advice Bureau

A request for grant aid from the Selby Citizens Advice Bureau (CAB) was discussed. A speaker from CAB had attended the last meeting to ask for financial support. It was agreed that if the Selby CAB decides to offer outreach services in Riccall, then the Parish Council would consider paying for room hire to support this.

13 Parish Plan action groups

Cllr Baker reported back from the most recent Parish Plan Environmental Action Group meeting. The group had suggested a 'four towers walk' which was discussed and considered. It was agreed that the Council supported this initiative and that the Group should continue to take it forward.

The Clerk will provide Cllr Baker with a copy of the current emergency plan to assist with work in updating this.

Cllr A. Tibbett, although not at the meeting, had asked to step down as Chairman of the Parish Plan Traffic and Crime Action Group meeting, due to work commitments. Cllr Wilkinson agreed to take his place on this Group.

14 Fly-posting

The fly-posting situation in Riccall was discussed. Complaints had been received about the amount of posters and placards around the village. It was agreed that advice would be taken from Selby DC about the regulations within the district for fly-posting, before discussing the item again in May.

15 Minor items and items for the next Agenda

Cllr Wilkinson asked members whether they had sent an up to date profile of themselves to the Clerk for the web-site. Those that hadn't should do so as soon as is possible.

Cllr Wilkinson thanked those present and closed the meeting at 10pm

Circulated:

Centrewire – brochure

Neighbourhood Watch – letter to residents

Joint CIP meeting – projects supported by the Ouse and Derwent parishes CIP

Greig Markham – member of the public's interpretation of the SDC interim housing policies consultation.

NYPA – police authority newsletter.

CPRE – Countryside Voice

Wicksteed – Xerscape

JAG Practitioners meeting – attendance and details

York & NY Playing Fields Assn - The Playing Field

YLCA – Assembly Digest