

Minutes of the meeting of Riccall Parish Council on 20th April 2009 from 7.30 p.m. at the Regen Centre

Attending: Cllr Wilkinson (Chairman), Cllrs Adamson, Dawson, Duggan, Kilmartin, Sharp, Somers-Joce, Tibbett and Wilson.

District & County Cllr Liz Casling – until the end of item 3
Sarah Smith – Selby DC – until the end of item 4

Members of the public attended until the application for Selby Rd during item 8a had been discussed:

Mr & Mrs Hudson of Selby Rd
Mrs Peggy Swann of Selby Rd

Public Participation

Mr and Mrs Hudson and Mrs Swann attended the meeting to object to planning application 2009/0254/FUL – the conversion of garage/ workshop to dwelling including erection of an extension to side and bay window to front of The Bungalow, Newlands Farm, Selby Rd.

Mrs Swann continued to be concerned about the application as the access is off a dangerous bend with limited vision. Mrs Swann reported that there have been several near misses and one accident on this bend in the recent past. Although the plans show a separate entrance via the rear of the farm buildings, Mrs Swann felt that the entrance leading directly onto the road would be likely to be used most often.

Mrs Hudson alleged that an area of land from fields to the southern boundary of Mr Teasdale's property has been added onto the garden area without permission. This area is where the garage now stands and according to Mrs Hudson, has not been through the planning process. Mrs Hudson went on to say that the information submitted with the application is not factual, particularly with regard to the foul drainage assessment form. A request has been made for a percolation test to be done. Mr & Mrs Hudson felt that the proposed access was not suitable and shared concerns over the septic tank / soak away.

1 Apologies and declarations of interest

Apologies for absence were received and accepted from:

Cllr Brian Keen – holiday

In the absence of Cllr Keen (Chairman), the meeting was chaired by Cllr Wilkinson (Vice Chairman).

There were no declarations of interest in items on the agenda.

2 Minutes of the Council Meeting held on 16th March 2009 (circulated).

The minutes were adopted.

Cllr Wilkinson noted two typos which will be amended.

At this point, due to the attendance of members of the public, the first part of item 8b was brought forwards:

8b) To consider the following planning application:

Conversion of garage/workshop to dwelling including erection of an extension to side and bay window to front of The Bungalow, Newlands Farm, Selby Rd, Riccall
(Case Officer – Cllr John Duggan)

The Council listened to the evaluation of RPC Case Officer Cllr Duggan and considered the comments of the public.

Riccall Parish Council continued to object to this application due to the fact that:

**the prior concerns regarding the septic tank / foul drainage system do not appear to have been addressed.*

**the access concerns are still relevant and the Parish Council struggles to see how the amended plans improve the 'loss of residential amenity' noted in the refusal decision 2008/1123/FUL.*

The three members of the public left the meeting at this point.

3 Report on progress and updates since the last meeting

District and County Cllr Casling reported on developments since the last meeting – for information only.

Following a question from the Clerk, in relation to a resident, Cllr Casling is investigating the current lack of 'young carer' provision in Selby district.

No representatives of North Yorkshire Police were in attendance.

The Clerk reported on action taken and developments since the last meeting – for information only:

The bin near to the Sustrans cycle path has been vandalised and litter thrown into the A19. Selby DC has been informed and the bin has now been re-set into a base and a new liner fitted.

The Clerk had taken advice and reported that it is the electoral mandate at the time of the last election that stands when applying for 'Quality Council Status' as opposed to the one at the time of application.

The skate company, 'Popcorn' is booked for August 19th for a skate training day on the Recreation Ground. The Clerk will advertise the day in the next Beacon and do posters / flyers for local schools.

An application has been received from Mr David Winterburn to fill the Council vacancy. The letter was circulated to members and the Clerk will arrange interviews, in preparation for an item on the next agenda.

Permission has been given to Riccall Neighbourhood Watch to display posters around the village, advertising their AGM.

A vehicle speed recording box is being used on Kelfield Road by NYCC.

The repairs to the footway on Coppergate have been completed and the footway on the Hawthorn estate including Ash Grove has been re-surfaced.

Paddy Hodgkiss has contacted the Clerk to complain about overgrowing vegetation on Westfield. The Clerk will meet Mr Hodgkiss on-site to see what works are necessary.

4 Matters from Public Participation

The comments of the public attending the meeting had been considered during the relevant planning item.

5 Sarah Smith – Selby DC

Sarah Smith of Selby DC Environmental Services attended to speak about proposals for changing the household waste collection to fortnightly. The current waste collection contract with Veolia has been running since 1999 and expires this year. Selby DC has agreed to try and integrate various areas into one contract, the main ones being waste collection and grounds maintenance. A new contractor has been appointed and from October this year the waste collection arrangements will be as follow:

Black wheelie bin collection (general household waste) will be fortnightly.

Collection of recyclable goods / garden waste will be fortnightly, as it is currently, on the alternate week to general waste. A new service of plastics collection will be available at kerbside from October 2009.

Selby DC is planning to achieve better value for money for taxpayers with the new contract, as the current budget can no longer meet the current service. In 2007/8 Selby DC paid £630,000 in landfill contributions. North Yorkshire CC is responsible for the

disposal of waste and Selby DC is responsible for the collection of waste. Other drivers for the scheme have been:

Environmental issues: Other authorities have seen a 10% increase in recycling, when changing to a fortnightly general waste collection. Mixed plastics collection at kerbside is an additional service.

Climate Change: More large vehicles would be taken off the road.

Communication: A new electronic monitoring system will be introduced with the new contract making communication easier and more efficient.

Larger bins are currently available for households of 7 people or more. The number of qualifying people per household may decrease under the new scheme.

Members asked questions and a discussion took place about the practicalities of the system. The following summary details points made during discussions:

There are no current plans to increase street cleaning. Some thought is being given to the type of box that might be available for plastic recycling and whether this might double up with another type of recyclable. All of the authorities in North Yorkshire are involved in developing a long term 'waste disposal strategy' and Selby DC has had direct input into the process. The government is looking at ways of making waste disposal more efficient and Selby DC can still make efficiencies at the present time, hence the new scheme. The new contract is for seven and a half years, which is usually the life of a waste collection vehicle. Amendments can be made to the contract if necessary. An assisted collection service is available for residents unable to deal with heavy bins.

Cllr Dawson suggested a temporary overspill service, particularly in the early stages whilst the new scheme becomes established. He suggested a trial of a large communal bin where residents would be able to dispose of excess waste.

The Chairman thanked Sarah Smith and she left the meeting at 8.45pm.

6 Correspondence

6a) General correspondence - requiring decisions:

None.

6b) General correspondence - for information:

Selby DC – CPA re-assessment – note of thanks to partnership agencies – *noted*.

CPRE – Visit to Hagg Wood, Dunnington on Saturday 9th May 2009 – *noted*.

NYCC – Selby review of bus services – *noted*.

Selby DC – notice of the next meeting of the Parish and Town Council forum in Brayton on Monday 27th April 2009 at 7pm – *noted*.

SDC – Michelle Dinsdale, Environmental Health – litter picking does happen on Selby Road, but due to Health and Safety regulations, roads with a 60 mile limit require traffic management in place before work can take place. This means that these roads are litter picked less frequently.

Katy Duggan – information from Malcolm Webster about possible dropped kerbs in Riccall. *The Clerk has passed this onto NYCC for their consideration.*

Email from Mr O'Connor thanking the Council for its help with the damaged footpath on Coppergate - *noted*.

Email from John Hodgson of NYCC, offering to meet and take forward salt bin initiatives. *The Clerk will arrange a meeting with Mr Hodgson.*

Riccall Parochial Charities – custodial trustee information. The Charity Commission has given further information about what the term 'custodial trustee' represents. It means that the Parish Council would have to assume full financial responsibility for the running of the charity. The Parochial Charities Committee is meeting shortly to draw up a clause, which would go into the governing document, clearly setting out the relationship between Riccall PC and Riccall Parochial Charities. *This will be sent to Riccall PC for discussion when available.*

6c) Late correspondence – to note only.

Open Spaces Society – a link can not be established between the previous request for a donation to the Society and Riccall. *The Clerk advised that the donation should not be considered under section 137.*

Selby DC Citizens Advice Bureau – are currently recruiting volunteer advisors – *noted*.

7 Accounts and Budget Update

A total expenditure of £2779.66 was agreed.

The accounts were approved for payment.

8 Planning

8a) Selby DC has granted planning permission for the following applications:

Erection of part two storey, part first floor extension to the front including windows to the side at 3 Fountains Close, Riccall

Erection of a single storey extension, a first floor extension to include raising the roof height and a detached garage at Flaxlands, Kelfield Rd, Riccall

8b) The following planning application was considered:

Erection of a 2 storey extension to the front and conversion of loft to living accommodation including raising the roof height and dormer windows at 24 Chapel Walk, Riccall (Case Officer – Cllr Ann Kilmartin)

Riccall Parish Council had no objections, subject to the usual consultation of neighbours and the use of sympathetic building materials.

The following application had arrived too late for the agenda and had been agreed using delegated authority:

Sub-division of existing dwelling to create 2No. dwellings at Drover House, 88 Main St, Riccall

The Council had no further comments to those made on the original plans.

8c) Other planning matters

Mr O'Connor had emailed regarding a planning application for extensions to Flaxlands, Kelfield Rd, Riccall, following a query raised at the previous meeting. He confirmed that whilst adjoining land has been developed during the last seven years or so the actual house remains exactly as it was built and the footprint has never changed. *This was noted.*

9 Reports and Consultation

None.

10 Recreational update

An update on health and safety checks completed on Recreation Ground play equipment was received from Cllr Dawson.

The Clerk gave an update on the following:

*Minor repair work / Playdale inspection of equipment. An inspection of the equipment has been carried out and unfortunately the inspector did not complete all of the work that he was asked to, i.e. replacing missing caps and so on. Playdale apologised and offered to complete the outstanding work plus minor repairs from the latest inspection report free of charge. The red gate post will need to be replaced, due to vandalism and this has been ordered and will be installed shortly.

The Playdale inspector has recently attended the site to complete some repairs and has suffered anti-social behaviour at the hands of a group of young people. He eventually left the site, with some work yet to be completed. *The Clerk will chase this outstanding work up.*

Cllr Duggan left the meeting early at this point 9.10pm

*Phase 4 of the development of the Recreation Ground. The order for Phase 4 has now been placed, with an installation time of early June promised. The work will include the installation of the enclosed pre-school area with various new equipment, a birds nest cradle seat and the removal of the old swing frame.

A quote to wire brush and paint the Beacon basket and re-treat the wooden pole was considered - £140 including materials. *It was agreed that this could go ahead and that Terry Innes should be asked to do the work, subject to having adequate public liability insurance and providing a risk assessment and method statement.*

A quote from M & A Holey to tarmac the area in front of the sportswall and in front of the skatepark was considered:

Sportswall £3600 & VAT

Skatepark £4600 & VAT to a width of 6m
 £3600 & VAT to a width of 4.4m

It was agreed that a further quote should be sought and that the Recreation Development Group should be asked to consider this and make a recommendation, in preparation for Council budgeting in November.

Cllr Adamson reported back from the Recreation Development Group meeting and asked members to agree a plan for the launch of the fully developed Recreational facilities,

once phase 4 is in place. *It was agreed that the launch should take place in September and that it can be arranged in partnership with the Recreation Development Group.*

11 Lease for unit 1A, Riccall Business Park

The long term lease for the archive storage room at Riccall Business Park was agreed. *The Clerk will sign the lease on behalf of the Council and return it to UK Coal.*

12 Saunters Way Green

The Clerk gave an update on the possibility of taking over the maintenance of Saunters Way Green from Selby DC. Barbara Scargill of SDC had agreed that the Clerk could get quotes to bring the area back to a reasonable state. Quotes for tree work and new fencing had been submitted to SDC, as had a quote to complete on-going maintenance.

Selby DC had recently responded to say that they will be getting a quote from their own grass cutting contractor for future maintenance but may use our initial quotes for tree work / fencing. They will advise RPC about the decision shortly.

It was agreed that pressure should be applied to Selby DC to make sure that this work is carried out, whether through the Parish or District Council. Residents will be informed of progress in the next Beacon.

13 Tarmac

Rates for 2009/10 were agreed and the Clerk will respond to let Tarmac know.

14 Village Information leaflet

Cllr Adamson spoke about possible progress with this leaflet. The matter will be referred to a future Administration & Finance Committee.

15 Health & Safety

Cllr Dawson presented a master document, pulling together all H&S procedures. It was resolved that the master document and accompanying 'risk assessment' schedule should be adopted as Council policies.

It was further agreed that Tarmac should be asked to quote to complete an annual visual safety inspection of the Parish Council owned streetlights. *This will be put onto the agenda of a future meeting.*

16 Training evening

The recent training evening held by YLCA was evaluated. Members felt that the training had been worthwhile and that it would be useful to run a training evening as an annual

event, with a different focus each year. *It was agreed that this should happen and that in an election year, it would run shortly after the new Council were in office.*

17 Minor items and items for the next Agenda

No minor items

Cllr Tibbett left the meeting early at this point 9.43pm

Item 18 was taken in private session

18 Contract

This item was deferred until the May meeting.

The Chairman thanked those present and closed the meeting at 9.45pm

Circulated;

Newsline – District & County Council newsletter

NYCC – Putting People First in North Yorkshire

YLCA – White Rose Update

YLCA – Training & Development Programme 2009

CPRE – Houses & Gardens 2009

CPRE – Countryside Voice

Riccall Parochial Charities – audited accounts 2008

NYCC – Free home library and information service

Big Lottery Fund – working with young people

YLCA – Employment Act 2008

University of Gloucestershire – Community Engagement and Governance – A Foundation Degree

Riccall Neighbourhood Watch – note of meeting between RNHW and RPC