

# **Minutes of the meeting of Riccall Parish Council on 18th August 2008 from 7.30 p.m. at the Regen Centre**

Attending: Cllr Wilkinson (Acting Chairman), Cllrs Adamson, Dawson, Kilmartin, Lindsay and Wilson.

Mrs Lindsey Ryan – Clerk and Finance Officer.

Mr David McSherry – Public Participation only.

PCSO Rachel Thomson – item 3 only.

PCSO Alison Marshall – item 3 only.

## **Public Participation**

Mr David McSherry, a governor at Barlby High School, asked the council to consider a request for grant aid from the School. The request is to fund computers at a cost of around £500 each. He explained how money has been spent on the school in the past, including £500,000 to fund a new dance studio. Local businesses including Drax, Potters and Greencore may help with funding. Parish Councils will be approached as a last resort. An 'Awards for All' grant application is in progress and Mr McSherry will keep the Council up to date.

Cllr Adamson asked Mr McSherry to investigate funds from the Riccall Educational Trust.

*The Chairman thanked Mr Mc Sherry and he left the meeting at this point. The Clerk advised members that there is an item on the agenda to cover consideration of this grant.*

## **1 Apologies and declarations of interest**

Apologies for absence were accepted from;

Cllr Keen – holiday

Cllr A Tibbett

Cllr S Tibbett

Cllr Baker – work commitments

Cllr Duggan - unwell

Cllr Adamson declared an interest in item 11 on the agenda.

Cllr Kilmartin declared an interest in the first part of item 7c.

## **2 Minutes of the Council Meeting held on 21<sup>st</sup> July 2008**

The minutes of 21<sup>st</sup> July 2008 were accepted as a correct record and adopted.

### **3 Report on progress and updates since the last meeting**

The District and County Cllr was not in attendance.

PCSO Rachel Thomson and PCSO Alison Marshall gave a report on recent crime in Riccall. PCSO Alison Marshall had carried out a matrix speed check in Riccall in conjunction with the fire service. The checks had taken place on Monday 4<sup>th</sup> August between 10am and 4pm on Main Street, outside the Recreation Ground. The Recreation Ground was very busy and parked cars on the day acted as natural traffic calming. A speed check will hopefully take place again when it is not the school holidays. The dispersal order in Barlby is going well so far, with ASB not being pushed into other local areas at the moment.

The Clerk had copied the reported crimes from 21<sup>st</sup> July 2008 to 18<sup>th</sup> August 2008 for members. There had been two reports of attempted burglaries to commercial premises and one report of an attempted burglary to a garage. There have been reports of suspect males taking photographs of horses across the district, in preparation for stealing them.

The Clerk updated members on action taken and developments since the last meeting – for information only;

Cars for sale have started to appear again on the large grass verge between York Road and the A19. The Clerk has contacted Selby DC. Problems of this nature must now be reported to planning enforcement by filling in a form. The Clerk will continue to monitor.

A new skatepark sign is being made by GBH at no cost to the council, due to mistakes on the original. An example was shown to members.

Selby DC has been asked to remove some fly-tipping on Checker Lane and the Clerk has asked for a warning sign to be put up in this area.

The police are making progress with the youths causing offensive graffiti and Cllr Keen had supplied a statement, whilst the Clerk was on holiday. The Community Safety Partnership in Selby has agreed that if offensive graffiti takes place in the future, the probation service may be able to help clear it up.

An organised graffiti workshop is taking place today and tomorrow at the skatepark with a graffiti artist.

The Clerk reminded members about the health and safety check rota for the remainder of 2008. Cllr Dawson agreed to complete the final August checks, in place of Cllr S Tibbett.

September – Cllr Adamson

October – Cllr A Tibbett

November – Cllr Dawson

December – Cllr Kilmartin

The Clerk has added new information to the website about Neighbourhood Watch. Crime figures will be added with a note about Riccall being a low crime area.

The Clerk is meeting with James Malcolm of NYCC in September, to discuss traffic management. The head teacher of Riccall School will join with Mr Malcolm and the Clerk to look at longer term solutions for the congestion of Coppergate. The Clerk will then take Mr Malcolm to the Recreation Ground to consider some permanent additional signage encouraging motorists to slow down near to the park, as they enter the village from the A19. Cllrs Wilkinson and Lindsay are going to provide the Clerk with a list of concerns raised by the Parish Plan traffic group, so that Mr Malcolm can consider them and provide some feedback.

Some community organisations had approached the council for grant aid by letter. It was agreed that now the council is running the 'Community Grants Scheme' all community groups and organisations should be asked to apply through the scheme. The exception to this is grant aid agreed for the churchyard grass cutting, where a power other than section 137 is used.

#### **4 Matters from Public Participation**

The points raised by Mr McSherry will be discussed during agenda item 11.

#### **5 Correspondence**

##### **5a) Correspondence - requiring decisions:**

The Clerk reported on the latest correspondence from Optima Legal. Optima Legal's client, the Royal Bank of Scotland, is trying to recover money from Raysul Print Ltd. Raysul Print did do some work for the Parish Plan group in March 2006 and the invoice for £1845.00 was paid. Another invoice for the same amount but dated January 2007 has now been forwarded to the Council. The Clerk has explained to Optima Legal that the only transaction took place in March 06 and that there were no dealings with Raysul Print Ltd in Jan 07. Optima Legal is following this information up and hopes to bring the matter to a conclusion.

Cllr Mark Crane – the 'State of the Area Address 2008' was considered and the consultation paperwork was filled in at the meeting.

Riccall Rainbows would like permission to do some gardening within the village on 1<sup>st</sup> October 2008. *It was agreed that a suitable site would be the fenced piece of land between Saunters Way and Northfield Lane.*

##### **5b) Correspondence - for information:**

Susan Foster/ Space Base – thank you for community grant - *noted.*

### **5c) Late correspondence – to note only:**

A letter from Amy Thomas at Yorkshire Rural Community Council, announcing the 'Village Ventures and Calor Village of the Year 2008' awards evening on 10<sup>th</sup> October 2008. Four places are available and the Clerk will respond to book the places.

An email from Doreen Watson, explaining that due to other commitments this will be the last year that she organises the 'Flower and Vegetable Show' for Riccall. She suggests that the council or other residents may wish to take over the running of the show. *The Clerk will put a piece into the September Beacon encouraging residents to come forward.*

Correspondence from Tim Williams at Selby DC about the next Town and Parish Council quarterly forum at the Riley Smith Hall in Tadcaster on Monday 8<sup>th</sup> Sept. 2008, starting at 7pm. *Cllr Dawson is hoping to attend on behalf of Riccall PC.*

## **6 Accounts and Budget Update**

*Total Expenditure of £2556.06- details circulated.*

*The accounts were approved.*

The Clerk had provided each member with a bank reconciliation and a budget update. *These were considered.*

## **7 Planning**

### **7a) Selby DC had granted planning permission for the following applications:**

Application for consent to crown lift two silver birch trees T1 and T2 within TPO8/1996 in the rear garden of 25 York Road, Riccall

Erection of a factory/warehouse to produce ingredients for the pet food industry at Riccall Airfield, Market Weighton Rd, Barlby

### **Selby DC had refused planning permission for the following application:**

Erection of a two storey extension to the side and a single storey extension to create a sunroom to the rear of 38 Kelfield Rd, Riccall

### **7b) The following planning application was considered:**

Proposed first floor extension to the side over an existing garage with the erection of a porch to the front entrance of 22 Coppergate, Riccall (Case Officer – Cllr Kilmartin)

*Riccall Parish Council had no objections subject to the use of sympathetic building materials and the consultation of neighbours.*

### **7c) Other planning matters**

Selby District Local Development Framework (LDF) – Evidence Base Strategic Housing Land Availability Assessment (copies circulated). *This was noted. Posters have been displayed on the village notice boards and Cllr Lindsay agreed to look at the methodology report.*

Details of the inspector's decision to grant the appeal by Mr P Studley to install a 30 tube solar collector panel on the south facing roof at Orchard House, Back Lane, Riccall – *noted.*

An email had been received from County & District Cllr Liz Casling, stating that Hogg the builder had now backed out of negotiations over the Dunelm Farm site, off Main Street in Riccall. The land still belongs to Selby District Council. The Clerk has contacted the District Council to ask that the site is made secure and is maintained whilst further plans for its future are secured. Cllr Casling will be asked to clarify how Hogg the builders were able to pull out of negotiations after three years. The NYCC footpaths officer will be approached to chase up SDC about maintenance of trees overhanging Carr Lane from the site.

## **8 Reports and Consultation**

Any members or the Clerk may report back from relevant meetings at this point.

Cllr Kilmartin reported back from a meeting of the Village Institute Committee. New members have joined the committee and Eric Richards is resigning. Andrew Bailey is the new Chairman with Andrew Free as treasurer. Cllr Kilmartin has asked the committee to consider having more than one signatory on the accounts. A new floor is being laid during the summer holidays.

## **9 Village Design Statement**

Information given by Andy McMillan at the June meeting was considered.

A response from Eileen Scothern at Selby DC about the VDS process was also considered. Mrs Scothern had replied to the Clerk, via email, stating that:

'The planning system has changed since the Countryside Commission (now Natural England) wrote the VDS guidance and it would now be difficult for a parish to complete a VDS without the Council leading the process. The additional requirements - such as Sustainability Appraisal - make SPD production a complex process, and so local authorities undertake the statutory processes including consultation with bodies such as the Regional Assembly. The parish however normally leads in undertaking consultation within the village –using our respective strengths to the maximum advantage. In view of the increasing complexity the District Council appointed Andy McMillan to work with interested parties in producing Village Design Statements that can be formally adopted.

Before any Village Design Statement is presented to SDC elected members the document will be signed off by the local Village Design Statement Steering Group and therefore I envisage that the document will be jointly owned by both the local community and the District Council.'

*It was agreed that the Council would monitor how other communities get along with the VDS plan over the coming year. In the meantime, the Council would like to be on the list to review the existing Riccall VDS.*

## **10 Riccall Business Park lease**

A long-term lease for the paperwork storage room at Riccall Business Park was considered. *It was agreed that Cllr Wilson's son-in-law would be asked to look over the lease before the Clerk responded.*

## **11 Grant applications**

A grant application for funding towards computer costs at Barlby High School was considered (details had been circulated). The letter from Mr McSherry, a governor of the school was read out and comments that he had made during the public participation session were considered.

It was agreed that the Council would like to see the accounts before taking a decision. There was a query over why £500,000 had been spent on a new dance studio, when the essential school building and equipment needed updating. *The Clerk will ask these questions of the school and report back.*

A grant application from Selby District Crossroads was considered (details had been circulated). *It was agreed that due to pressure from community groups for funding, Selby District Crossroads could not be supported in this financial year.*

## **12 CRB checks**

The Clerk reported on completed CRB checks for staff and volunteers. A check had been completed for both the Clerk and volunteer Gary Rowntree and both were clear, allowing work to happen with young people on behalf of the Council. *This was noted and the Clerk passed the completed checks to members for their perusal.*

## **13 Village Information leaflet**

The creation of a village information leaflet was considered. Cllr Kilmartin had provided an example that is available in the village of Naburn. It was agreed that Riccall would benefit from an information leaflet. An article will be put into the next Beacon asking community groups and organisations for information.

#### **14 Minor items and items for the next Agenda**

Cllr Lindsay had recently visited the Jorvik Centre and had heard that the theory about Vikings being killed at Riccall after the battle of Stamford Bridge has changed. *The Clerk will contact the York Archaeological Trust to find out what the theory is for the skeletons excavated from Riccall Landing.*

*The Chairman thanked Councillors and closed the meeting at 9.35pm*