

Minutes of the meeting of Riccall Parish Council on 16th June 2008 from 7.30 p.m. at the Regen Centre

Present: Cllr Keen (Chairman), Cllrs Adamson, Baker, Dawson, Duggan, Kilmartin, Lindsay, A. Tibbett, S. Tibbett, Wilkinson and Wilson.
Mrs Lindsey Ryan – Clerk / Finance Officer
Mr Andy McMillan of Selby District Council, until the end of item 3

1 Apologies and declarations of interest

There were no apologies.

Cllr Adamson declared an interest in the cheque for the Regen Centre and the cheque for Barlby High School.

Cllrs A. Tibbett and Wilkinson declared an interest in the cheque for the Regen Centre.

2 Minutes of the Annual Council Meeting held on 19th May 2008

The minutes of the Annual Council Meeting held on 19th May 2008 were agreed as a correct record and adopted.

The minutes of the Administration and Finance Committee held on 9th June 2008 were agreed as a correct record and adopted.

3 Andy McMillan of Selby District Council

Andy Macmillan spoke about the Riccall Village Design Statement (VDS) and about the fact that Selby District Council is re-launching Village Design Statements throughout the district. The District Council is adopting a different approach from that used in the past and Andy Macmillan will now be writing any future VDS documents, with the help of the community. The Local Development Framework is giving greater weight to a VDS within the planning system. Examples of new style VDS documents were shown from Adel and Headingley. Selby DC is funding any future Village Design Statements, with an aim of producing 10 per year. A VDS provides guidance for developers. Inspectors give great weight to a local VDS during appeals.

Mr Macmillan advised the council to revise the current VDS, to fit in with the Selby District Council template.

It was agreed that the matter will be discussed during the July meeting.

4 Report on progress and updates since the last meeting

The District and County Cllr was not in attendance.

The Clerk reported on action taken and developments since the last meeting – for information only.

Mr Milestone of Station Close had complained about trees overhanging the public right of way next to his property and affecting his garden. *This has been passed on to NYCC.*

A further short term tenancy lease has been signed for the archive room at Riccall Business Park until August 2008, when a longer term lease should be available for consideration.

The Clerk has taken advice from Mike Crowe at Westcotec traffic control systems about Vehicle Activated Signs (VAS). Mr Crowe advised against going through the planning process in order to put a VAS onto private land, as the VAS is treated as an illuminated sign and therefore highly unlikely to gain permission. The cost of a sign is £2000 & VAT if connected to mains or £3100 & VAT if using a solar panel. *It was agreed that the Clerk would try and find out how Burn and Towton have managed to get permission from NYCC for a VAS.*

The Clerk has been asked to write an article about her job for a magazine that goes out to local councils nationally. *She has agreed to do so.*

The Police have been informed about parking issues affecting residents in Riccall. Inspector Pegg has agreed to attend the July Council meeting. A report provided by the local police about crimes in Riccall and surrounding area was circulated.

The ‘Walking the Paths’ event has been arranged for Thursday 26th June at 6pm from the Regen Centre. The Scouting movement will organise the walk and the Council will pay for refreshments. Posters have gone up around the village and an advert has gone into the Beacon.

The skate park has been covered in unsavoury graffiti. The police are aware of the incident and have taken photographs. *It was agreed that a poster could be displayed asking local people to give information to the Police.*

The Saturday morning skate coaching is still going well, with some good articles about it in the local press.

The Clerk will put the web-site onto a future agenda as the Council will need to consider paying for the site to be hosted.

The end of year accounts for 2007/8 have gone to the external auditor.

Tarmac is now the Council street lighting contractor until the autumn when longer-term tenders will be prepared.

The Council's annual report has gone out with the Riccall Beacon. The annual report for next year will need to contain certain sections of information in order to comply with Quality Council criteria.

The Clerk asked members to assist on the Council stall at this year's carnival, where plans for phase 4 of the Recreation Ground were being displayed for consultation purposes.

5 Matters from Public Participation

None

6 Correspondence

6a) Correspondence - requiring decisions:

None

6b) Correspondence - for information:

Selby DC – street closure order for the Riccall Carnival – *noted*.

Tony Allitt – invitation to Riccall Church Restoration Appeal 'Service of Celebration' on Sunday 15th June at 4pm – *Councillors had been notified about this via email and some had attended.*

YRCC – study to measure the sustainability of different types of rural communities – *the Clerk, Chairman and Cllr Adamson are going to meet up with a researcher to discuss this.*

YRCC – Village of the year entry acknowledgement – *noted*.

Tim Williams – notice of the next Parish & Town Council forum on July 28th.

Ian Heywood – email about speeding cars in Riccall – *Mr Heywood has been given details of the next JAG meeting and the Parish Plan Traffic Action Group.*

6c) Late correspondence – to note only.

Riccall Lands Charity – end of term of office for George Anderson as a trustee for the Charity. *This will be put onto the agenda for July, when Council will nominate a trustee for the next four years.*

Patricia Woodcock – complaint about footpath gutters in Mount Park being overgrown with weeds. *The Clerk will speak to the Highways Inspector.*

Barlby High School – thank you for the £250, pledged towards the community swimming pool – *noted*.

Eddie Peat, UK Coal – agrees to give a brief presentation as part of the Village of the Year presentation morning – *noted*.

Selby DC – Mr R Parker of Tadcaster Town Council is proposed as a full member of the Standard Board, having previously been an alternative representative. *The Council felt unable to recommend Mr Parker as his details had not been supplied on this occasion.*

Think B4U Drink information – *to go into circulation.*

7 Accounts and Budget Update

A total expenditure of £11,429.37 was agreed.

Expenditure against budget to date was considered.

8 Planning

8a) Selby DC has granted planning permission for the following applications:

Proposed two storey rear extension at 13 York Road, Riccall

Outline for the erection of 12no. holiday chalets on land to the rear of Norwood Nurseries, Selby Rd

Listed building consent for the conversion of a restaurant to a dwelling to include internal alterations to the layout and a new entrance at The Old Mill, Landing Lane, Riccall

Change of use from restaurant to dwelling including internal alterations to the layout and a new entrance at The Old Mill, Landing Lane, Riccall

8b) Selby DC has refused planning permission for the following application:

Renewal of planning approval 8/15/309/PA for the erection of two dwellings with garages on land to the rear of 51 – 53 Main Street, Riccall

Erection of a two storey extension to the rear and a single storey sunroom to the side of Malvern, 14 Church Street, Riccall

8c) To consider the following planning applications:

Erection of a conservatory to the rear of Ingledane, 27A Station Rd, Riccall
(Case Officer – Cllr Baker)

Riccall Parish Council had no objections, subject to sympathetic building materials and the full consultation of neighbours.

Erection of a factory/warehouse to produce ingredients for the pet food industry at Riccall Airfield, Market Weighton Rd (Case Officer – Cllr Duggan)

Riccall Parish Council had no objections. The Clerk will check that Barlby & Osgodby PC has been consulted on this application.

Proposed erection of 14 No dwellings with associated garages and parking at Dunelm Farm, Main Street, Riccall (Case Officer – Cllr Dawson)

Although in principal Riccall Parish Council does not disagree with the development of this piece of land for housing and is satisfied that the houses conform in height to the Riccall Village Design Statement, it objects to the plans in their current form;

The development appears to include an open plan layout, with no kerbs. The Council objects to the fact that there is not a clear kerb line, separating the road from the footpath, causing potential danger to pedestrians. This arrangement already exists on parts of an estate in Riccall (Chapel Walk) and is the subject of complaints from residents.

The density is high and because of this there is not adequate parking. It is expected that the turning area will become a small car park and will therefore not be used for its intended purpose.

The bus shelter on Main Street would in the view of the Council need to be moved to accommodate this development.

Plots 13 & 14 appear to be sited so that the residents would step out straight into the access road, which is unsatisfactory.

The Council would ask the developers to straighten and widen the public right of way next to the development before boundaries for the site are implemented. This is on the advice of the Police and NYCC footpaths officer. I would be willing to organise a site meeting with the developers to discuss this.

If the development receives planning permission, Riccall Parish Council would be able to use section 106 funds for two recreational projects currently being planned for Riccall. The Clerk will provide further details on request.

8d) Other planning matters

Mr P Studley is appealing against the Selby DC decision to refuse planning permission for the proposed installation of a 30 tube solar collector panel on the south facing roof at Orchard House, Back Lane, Riccall. *This was noted.*

It was agreed that the Open Spaces Society should be approached for advice on planning matters that deal with the potential use of greenbelt land.

Selby DC – Consultation on Interim Housing Policies. The District Council has decided not to proceed with the Interim policies. This reflects current concerns about imposing

restrictions on house building, plus the fact that recent high house building levels are not considered by the Government Office to be sufficiently harmful to regional planning objectives to merit early intervention. *This was noted.*

9 Storage at Riccall Business Park

It was agreed that a storage room to be used by Riccall Carnival Committee can be added onto the Council lease agreement at no cost. The Clerk will email Mr Rodgers and say that the Council will lease the room at no cost and then allow the Carnival Committee to use it.

10 Reports and Consultation

Any members or the Clerk may report back from relevant meetings at this point.

Cllr Kilmartin reported that the Village Institute is closed from 25th July – 10th September to allow work to take place on the floor. Andrew Free has agreed to contact Cllr Kilmartin about the next meeting.

The Clerk reported back from a one day conference that she attended in Harrogate. The conference focused on many different current issues. The national planning portal was looked at in detail and the importance of this in the future was emphasised. Local Councils should eventually deal with all planning application consultations electronically, without any hard copies of plans being available. Funding may be available to allow Local Councils to implement changes which would help to accommodate this.

The continuous professional development of a Clerk was discussed and various available training was considered. The ‘power of well being’ was discussed - a power that should be available for Councils with suitably qualified Clerks to use. It works in a similar way to Section 137 but without the financial limitations. Money spent using this power must have a social, economic or environmental benefit for the area. The Clerk will provide more information as the power becomes available to use.

An exhibitor at the conference had displayed ‘digital mapping.’ *The Clerk had taken details and it was agreed that this should be considered at an Administration & Finance meeting.*

Cllr Adamson reported back from a meeting that he and the Clerk had attended with Andy Hunter, Diversions Officer for NYCC. The Ramblers Association have objected to the proposed diversion of the Moor Lane bridle path. Mr Hunter will put the diversion to a committee and will continue to update the Council on progress.

11 Village of the Year

The Clerk and Cllr Adamson reported on progress with Riccall’s entry into the competition. Riccall has been shortlisted for North Yorkshire East Village of the Year and the judges will visit the village on Monday 30th June 2008. The Clerk, Cllrs Keen and Adamson will take the judges on a tour of the village in a limousine, donated free of

charge by a Riccall company, 'White Stretch Limousines.' Having done the tour, the judges will be taken back to the Regen Centre to listen to various presentations about the community of Riccall. One representative from each of the village's community groups has been invited to attend the presentation. The presentations will focus on community life, the improvement of recreational facilities, the restoration of St Mary's Church, the development of Riccall Business Park, the creation of a breathing place at Northfield Meadow and children from the Primary School will speak about 'Riccall week' briefly. After the presentations, a light buffet will be served in the bar area, allowing community representatives to mingle with the judges and talk about their groups and activities.

It was agreed that this should happen.

Cllr Keen announced that this year's Open Gardens raised £1260 for St Leonard's Hospice Support Group.

12 David Southall

It was agreed that a tree should be planted in memory of former Riccall Parish Councillor, David Southall. A sensible place would seem to be the 'breathing spaces' area on Northfield Meadow. It was considered that the autumn would now be the best time to do this. *The Clerk will investigate appropriate trees and set this up.*

13 Administration & Finance Committee

Recommendations made by the Administration & Finance Committee were discussed and ratified.

14 Minor items and items for the next Agenda

For the July agenda;
Inspector Pegg to speak.
Riccall Lands Charity – nomination of trustee.
Village Design Statement – possible review.

It was agreed that the possibility of extra recreational equipment for adults could be discussed at the Recreation Development Group with recommendations coming back to the Council.

The Chairman thanked members and closed the meeting at 9.35pm

Circulated:

CPRE – Fieldwork
Yorkshire and Humber Assembly – update on various publications & Assembly essentials
Yorkshire Planning Aid – Section 106 agreements – discussion notes

Selby District A.V.S 'Tidings'
Skateboarding questionnaire