

## **Minutes of the meeting of Riccall Parish Council on 16<sup>th</sup> March 2009 from 7.30 p.m. at the Regen Centre**

Attending: Cllr Keen (Chairman), Cllrs Adamson, Dawson, Duggan, Sharp, Somers-Joce, Tibbett and Wilson.

Mrs Lindsey Ryan – Clerk / Finance Officer.

District & County Cllr Liz Casling – item 3 only.

### **1 Apologies and declarations of interest**

Apologies for absence were accepted from:

Cllr Wilkinson – work commitments.

Cllr Kilmartin – unwell.

PCSO's Marshall and Thompson – off duty.

Cllr Adamson declared an interest in item 6 on the agenda, due to a cheque for the Regen Centre.

### **2 Minutes of the Council Meeting held on 16<sup>th</sup> February 2009 (circulated). Minutes of the Administration & Finance Committee meeting held on 9<sup>th</sup> March 2009 (tabled).**

Both sets of minutes were accepted as a correct record and adopted.

### **3 Report on progress and updates since the last meeting**

District and County Cllr Casling gave an update on action taken and developments since the last meeting – for information only:

Support has been given at Selby DC for Riccall PC taking over maintenance of the Saunters Way Green.

Selby DC has been classified as an 'excellent' authority.

Cllr Casling was asked about whether Selby DC was definitely rolling out a new waste collection programme later this year. She confirmed that black wheelie bins will be collected fortnightly, rather than weekly but that plastic recycling should be available at kerbside. A discussion took place about the practicalities of the proposed system for local residents. It was suggested that a recycling officer should be invited to the April meeting to discuss the proposals in more detail.

Gary Fielding at NYCC is also available if the council would like to find out more information about longer term plans for waste disposal.

Cllr Casling will attempt to find out costs involved in waste disposal and report back

*The Chairman thanked Cllr Casling and she left the meeting at this point.*

There were no representatives of North Yorkshire Police available to attend the meeting but a report on recent crimes had been received and was noted.

The Clerk gave a report on action taken and developments since the last meeting – for information only:

The bin that had been accidentally damaged by Mr Parish on the Recreation Ground has been replaced, through Selby DC. The invoice will be paid and then claimed back from Mr Parish.

Members Interest forms have gone off to Selby DC for the two new Councillors.

A whole council training evening is booked for Monday 23<sup>rd</sup> March.

Cllr Keen and the Clerk are attending a training course on ‘the power of well being’ on 26<sup>th</sup> March.

Branches Out tree surgeons have completed work on the large Lime tree on the village green. The tree has been tidied up with dead wood taken out and all of the Christmas lights have been taken down, cleaned, faulty bulbs replaced and put back up, allowing room for the branches and trunk to expand.

The road closure request for the carnival has gone to Selby DC.

Rodney Swann had chosen the ‘Riccall Recreation Development Group’ to donate the £100 to, in lieu of his fees.

Peggy Swann had contacted the Clerk to ask whether litter can be collected beyond the Riccall Business Park on Selby Road and also reported some fly-tipping there. The Clerk has informed Selby DC and will ask that this area is not forgotten when litter picking takes place.

#### **4 Matters from Public Participation**

Peter Whitfield had attended the meeting to ask who was responsible for maintaining the Sportsfield and boundaries at the rear of the Regen Centre. The Clerk will email contact details for the ‘Sportsfield Association’ to Mr Whitfield.

Cllr Duggan reported that a resident in Holmes Drive had complained about school children cutting through the fields to the rear of Holmes Drive and his own back garden to get to the bus stop. *This was noted and was considered to be a private matter between the landowners and the children concerned.*

## **5 Correspondence**

### **5a) General correspondence - requiring decisions:**

YLCA – Power of well being training. Although Cllr Keen and the Clerk are attending a course next week, the Clerk explained that if Riccall Parish Council eventually wants to use the power of well being, at least 80% of the Cllrs will need to have received training. YLCA are looking into ways of rolling these courses out. Quality Councils and Councils with qualified Clerks will be given priority in the training schedule, as they are most likely to use the power. *This was noted.*

Riccall Carnival Committee – does Riccall PC need a stall at this year's carnival? It was agreed that a stall will be arranged for consultation reasons / Cllr surgery for residents. *The Clerk will attend for the whole time, with various Cllrs helping. Cllr Sharp expressed an interest in being involved and others will be asked nearer the time.*

### **5b) General correspondence - for information:**

Thank you letter from Riccall Methodist Church – *noted.*

NYCC – information relating to the Local Transport Plan Progress Delivery Report – *noted.*

YLCA – outcome of recent national arbitration on staff pay scales is an increase of 2.75% – *noted. As an increase of 2.45% was applied and back dated in late 2008, the Clerk will apply the extra 0.3% to all staff pay and back date it to 1<sup>st</sup> April 08. This will be paid in April 09.*

### **5c) Late correspondence – to note only.**

Request for grant aid from Age Concern – *it was agreed that there needed to be more specific details about what work has been done in Riccall, before the grant request can be considered further. It was noted and if further details are offered, will be considered again.*

Gary Walker had suggested a memorial site / plaque over at Riccall airfield or at the Business Park. *This suggestion will be passed to Mr Forbes Adams.*

## **6 Accounts and Budget Update**

*A total expenditure of £4,812.81 was agreed.*

Performance against budget was considered and a bank reconciliation was provided.

## **7 Planning**

### **7a) The following planning application was considered:**

*Erection of a single storey extension, a first floor extension to include raising the roof height and a detached garage at Flaxlands, Kelfield Rd, Riccall  
(Case Officer – Cllr Somers-Joce)*

Riccall Parish Council had no objections to this application.

The Council did however raise a query as to whether the proposed extension, when taken together with previous extensions to the host dwelling would result in a disproportionate addition over and above the size of the original dwelling and would therefore be contrary to policy H14 of the Selby DC Local Plan.

The following application was considered under delegated authority as it had arrived too late for the agenda:

*Sub-division of existing dwelling to create 2 No dwellings at Drover House, 88 Main St, Riccall*

Riccall Parish Council has no objections to the application but queries how the application affects the public right of way that runs next to (and appears to part of) the access.

### **7b) Other planning matters**

The following application has been granted planning permission by Selby District Council:

*Erection of a single storey extension to the side and rear of Malvern, 14 Church St, Riccall*

## **8 Reports and Consultation**

Any members or the Clerk may report back from relevant meetings at this point.

Cllr Dawson reported back from the J.A.G meeting, where area priorities had been agreed. The graffiti and vandalism at the Recreation Ground were given priority as was dog fouling throughout the district.

Cllr Adamson reported back from a meeting with a representative of the East Riding Football Association, Roger White of Riccall FC and the Clerk. The junior football project planned for Westfield was discussed and funding options looked at. Access between the proposed junior pitches and the Regen Centre is a potential problem and ways of providing a short cut will be considered at the Recreation Group meeting.

Cllr Wilson reported back from the most recent Neighbourhood Watch meeting, which focused on residents concerns including dog fouling, parking and speeding.

## **9 Recreational update**

Cllr Tibbett gave an update on health and safety checks completed on Recreation Ground play equipment, his main concern being rust on the skate park. Cllr Dawson also commented on checks that he had been completing in March.

The Clerk gave an update on repair work, including potential restoration work to the Beacon. An on-site meeting had taken place with Mike Robinson at the Beacon. He felt on inspection that the Beacon appeared to be reasonable, with work needed on painting it. The sign could be taken down and shot blasted, at a cost of £95 & VAT. The Beacon itself could be wire brushed and painted. The Clerk will ask local painter Terry Innes to quote for this work.

The Playdale inspector had been out to carry out the quarterly inspection at the beginning of March with the report yet to come through. Minor repairs had been carried out at the same time.

Quotes from Playdale:

To provide and install 36 square metres of safe-grass safety surfacing for the Encounter Teen Shelter would be £1100 & VAT.

To provide 9 square metres of tarmac for the sports wall would be around £1000 & VAT.

*It was agreed that these will be re-visited and that the Clerk will try and get a local company to quote for the tarmac work.*

The Clerk reported that a grant of just under £24,000 has been awarded to Riccall Recreation Development Group, through the 'Changing Spaces-Community Spaces' scheme. This allows phase 4 of the development of Riccall Recreation Ground to go ahead. An enclosed pre-school area and a bird nest seat will be installed and the Recreation Group will be meeting next week to agree a contractor.

## **10 Skate park**

The Clerk reported on possibilities for 'Saturday Skate Club' during 2009. The skate company 'Popcorn' have offered to provide a weekly training session, which would cost

around £100 & Vat & travelling expenses per session. Young people using the training would be charged per session.

*It was agreed that one taster day will be booked for the summer holidays, where beginners use the morning session with more advanced skaters in the afternoon. This will cost around £300 & VAT & travelling expenses. The day will be advertised in the Beacon, with a flyer going to Riccall Primary School and posters for the local high schools. At it is a trial day the coaching will be free of charge to users.*

*The Clerk will check on an available date, maximum numbers and contingency plans for poor weather.*

## **11 CiLCA / Quality Council application**

Cllr Keen reported that the Clerk has attained the CiLCA qualification and had been awarded a distinction. Councillors congratulated the Clerk on this result and thanked her for her hard work.

An action plan for the Quality Council application was considered. The Clerk will start to make progress with it as soon as she can and report back. A statement of intent for training will need to be developed.

## **12 Lease for unit 1A, Riccall Business Park**

A request for Business rates from Selby District Council was noted and a cheque had been raised to cover it.

Advice had been taken on the long term lease for the archive storage room at Riccall Business Park. *It was agreed that based on the advice, the Clerk will now go back to UK Coal to finalise the lease and sign it.*

Cllr Adamson expressed an interest in getting the village map out of the Borthwick Institute for display at this year's Carnival. *This was agreed.*

## **13 Administration and Finance Committee**

Recommendations made by the Administration & Finance Committee were considered:

Riccall Neighbourhood Watch will consider whether the Council might fund them in future years, allowing each resident to automatically become a member. A crime prevention notice board will be arranged, as part of the Village Green board.

The Clerk's contract is currently being evaluated by the Committee, based on a model contract issued by NALC, to bring it up to date.

## **14 YEDL**

A new certificate of consumption for an unmetered supply was noted and the Clerk reported that it seemed likely that the electricity charges for the streetlights would increase significantly.

*The Clerk will request further figures to attempt to justify the increase.*

An agreement for the connection of Riccall PC unmetered installations was noted. *It was agreed that this should be referred to the Administration Committee in June.*

## **15 A19 / traffic issues**

Cllr Keen reported back from the recent A19 junction meeting with John Grogan MP and David Bowe of NYCC. David Bowe had agreed to assess some other possible solutions for this junction, including a 50mph speed limit on this section on the A19, signs warning motorists of the junction and possibly speed cameras.

He felt that there was a good case for a vehicle activated sign in the village, although this is not supported by the NYCC Highways department in the Selby area.

David Bowe will report back to the Parish Council within three months.

The Clerk reported on various traffic issues:

James Malcolm has agreed to assess the need for extra dropped kerbs but has asked where in particular residents are struggling. Cllr Duggan will speak to Mr Webster, the original complainant and let the Clerk know.

The Clerk has written to John Hodgson, asking him to attend the next Administration Committee meeting in June to discuss providing salt boxes / gritting service.

Highway Inspector, Mark Lumby, has assessed the poor state of footpath on Coppergate and has marked it up for repair. He reported that the following areas in Riccall have been authorised for slurry sealing this year:

Mount Park – carriageway

Manor Garth – carriageway

Hawthorns estate – footway

Mrs Scott of York Road has complained about a dip in the carriageway, which causes vibration when large vehicles pass by. The dip has appeared after recent road works in the area. Mark Lumby has agreed to pass this on to the works inspector.

The light at the pedestrian refuge on the A19 at the north end of the village has been out for some time and this has been reported again.

## **16 Saunters Way Green**

The possibility of taking over the maintenance of the Saunters Way Green from Selby DC was discussed. An on-site meeting was held between Barbara Scargill of Selby DC, the Clerk and Chairman. Mrs Scargill agreed that the Saunters Way Green was in need of attention and that the most sensible solution would be to allow Riccall PC to take over the maintenance. It was informally agreed at the site meeting that the Clerk would source some quotes to replace the fence, evaluate and improve the condition and appearance of the trees and to cut the grass. Selby DC would hopefully agree to pay to bring the area up to a reasonable standard, before an amount is settled upon for annual upkeep. The Clerk will submit quotes to Mrs Scargill and report progress to the April meeting.

## **17 Streetlight**

A quote of £46.29 to paint the rear of streetlight No 15 on Main Street was considered. *It was agreed not to go ahead with this work.*

## **18 Minor items and items for the next agenda**

None.

### **Circulated;**

*Selby District AVS – Tidings newsletter*

*Selby Branch of Yorkshire Local Councils Association – minutes.*

*Press clipping – A19 issues*

*Ryecat Ltd – Wheels 2 work scheme*

*The Clerk magazine*

*Rural Matters – newsletter of Yorkshire and the Humber Rural Affairs Forum*

*Town and Parish Standard – Feb 09*

*Home Office – The Policing Pledge*

*Open Spaces Society – launch of new website*

***The Chairman thanked members and closed the meeting at 9.50pm***